

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of New Orleans Public Facility Management, Inc. was held on Wednesday, November 20, 2019 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:05 p.m. and asked for a roll call. The results were as follows:

Dottie Belletto	Present
Ryan F. Berni	Present
Stephen Caputo	Present
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Freddie King, III	Absent
Steve Pettus	Absent
Bonita Robertson	Absent
Melvin J. Rodrigue	Present
Michael Smith	Absent
Camille Whitworth	Present

The total number present at roll call was nine (9).

Chairman Rodrigue asked the audience for public comment of agenda items. There were no public comments.

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of October 23, 2019. Director Caputo moved approval, seconded by Secretary Belletto. **Motion approved.**

Vice Chairman Groos moved approval of the Contracts Executed: Resolution 2019.4. Motion seconded by Director Berni. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales, Marketing, and Communications report.

The 2020 Proposed Board Meeting schedule was presented.

Secretary Belletto asked if proposed Board Retreat dates could be given to the Directors.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Director Whitworth moved adjournment, seconded by Director Guidry. **Motion approved** and the meeting adjourned at 2:25 p.m.

ATTEST: _____
DOTTIE BELLETTO, SECRETARY

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, November 20, 2019 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:25 p.m. and asked for a roll call. The results were as follows:

Dottie Belletto	Present
Ryan F. Berni	Present
Stephen Caputo	Present
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Freddie King, III	Absent
Steve Pettus	Absent
Bonita Robertson	Absent
Melvin J. Rodrigue	Present
Michael Smith	Absent
Camille Whitworth	Present

The total number present at roll call was nine (9).

President Rodrigue asked the audience for public comment of agenda items. There were no public comments.

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of October 23, 2019. Commissioner Caputo moved approval, seconded by Secretary Belletto. **Motion approved.**

Mr. Michael Sawaya, Executive Vice President, discussed the proposed contract with Populous Architects, P.C. dba Populous Group, LLC, to provide executive architect services for the five year capital improvement plan. Mr. Todd Voth presented Populous' proposed scope of services to the Board.

Commissioner Berni moved this proposed contract be deferred to the December 2019 Board Meeting for further discussion pending legal review. Motion seconded by Commissioner Guidry. **Motion approved**

Commissioner Berni moved approval on consent agenda items: (1) Gallagher & Associates, L.L.C. for Design and Development Services for Interactive Display Change Order No. 5, (2) D.L. Daigle & Co., L.L.C. to Furnish and Install Concession Stand Renovations, (3) TEH Enterprise, L.L.C. to Furnish & Replace Chilled Water Pumps, (4) FMF Group, L.L.C. to Remove and Replace Concrete in Parking Lots Change Order No.1 and (5) Resolution 2019.11 Amending Resolution No. 2018.10, Approving Executive Vice President to execute contracts for the Linear Park Project. Motion seconded by Secretary Belletto. **Motion approved.**

The 2020 Budget was presented. Secretary Belletto moved approval of the 2020 Operational & Non-Operating Budget, the Debt Service Budget and the Capital Budget. Motion seconded by Commissioner Whitworth. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration, reviewed the September 2019 Financial Reports and the Contract Ratification: Resolution 2018.10. Vice President Groos moved approval and motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Guidry moved approval of the Employee Health & Benefit Program, and the Property & Casualty Program. Motion seconded by Commissioner Hammond. **Motion approved.**

Mr. Seth Irby, Chief Marketing & Customer Experience Officer of LWCC presented a mid-year dividend check to the Convention Center in the amount of \$243,141.59.

Ms. Alita Caparotta gave the Outreach & Initiative Report from the Small and Emerging Business Committee.

The 2020 Proposed Board Meeting schedule was presented.

Secretary Belletto asked if proposed Board Retreat dates could be given to the Commissioners.

The Executive Session on the agenda was not acted upon.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Commissioner Whitworth moved adjournment, seconded by Commissioner Berni. **Motion approved** and the meeting adjourned at 3:56 p.m.

ATTEST: _____
DOTTIE BELLETTO, SECRETARY

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